

# Ashley Dental Associates, PA

3210 Landmark Drive

North Charleston, SC 29418

843-767-2600

[www.ashleydentalcharleston.com](http://www.ashleydentalcharleston.com)

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## Cancellation Policy

A specific amount of time will be reserved for you, which cannot be filled with a short notice cancellation. Prior to your arrival, a great deal of time is spent preparing the operatory, arranging for your specific instrument set ups as well as the particular material and equipment required for your specific procedure.

To provide you with the best possible service with the greatest efficiency, we recommend arriving 15 minutes early. We will confirm your scheduled appointment time two days in advance. ***If we leave a message confirming your appointment, please call back and either speak to someone or leave a message to confirm your appointment.*** In the event that you cannot keep your appointment, our office policy requests at a minimum a 24-hour courtesy cancellation call, otherwise you will be charged a broken appointment fee of up to **\$160.00** per hour.

Patient/ Guardian Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

## Estimates

I understand that all **estimates** given are just that, an **ESTIMATE!** After the estimated portion is collected (at the time of service), Ashley Dental will then file with my insurance company and then I will be responsible for any remaining balance after my insurance pays. Ashley Dental files insurance claims as a courtesy to all our patients.

Patient/Guardian Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

***All payments are due at the time of service unless prior arrangement have been made. We do not accept checks.***

Patient/Guardian Signature \_\_\_\_\_ Today's Date \_\_\_\_\_

***Thank you for your cooperation and understanding. We will make every effort to insure will planned and pleasant appointments with your comfort in mind. – Ashley Dental Associates, PA***