

**MANICURE COURSE:**

Louisiana State Board of Cosmetology requires a student to complete **600** hours of training. The course must be completed in **24 weeks** (full time/30 hours per week). Pell grants and Direct Loans are available for those who qualify.

**TOTAL COST: \$7,180.00**

**ITEMIZED LIST OF COST:**

Tuition	\$6,300.00
Non-refundable application fee & lab fee	\$ 200.00
Manicure kit with supplies	\$ 125.00
(3) > Artificial Nail kits	\$ 225.00
Mannequin hand and practice finger w/clamp	\$ 50.00
Extra supplies	\$ 150.00
State Board fees	\$ 110.00
Locker rental	\$ 20.00
<b><u>TOTAL</u></b> .....	<b><u>\$7,180.00</u></b>

**\*\*Textbooks, Study Guide, Exam Review & State Law Books:** No charge upon start date; textbooks to be replaced at student's expense if lost. Students NOT completing program will be charged for ALL books, drop fees and any additional applicable fees.

**Textbook Information:** The following textbooks are used by this institution:

Program	Book Name	ISBN-10	ISBN-13
<b>Cosmetology</b>	Salon Fundamentals By Pivot Point	ISBN-10: 1934636754	ISBN-13: 978-1934636756
<b>Manicuring</b>	Milady Standard Nail Technology	ISBN-10: 1285080475	ISBN-13: 978-1285080475
<b>Instructor Training</b>	Master Educator By Milady	ISBN-10: 1133693695	ISBN-13: 978-1133693697

Course	Required Hours	Hours/ Week	Weeks	Max. Weeks
<b>Cosmetology</b>	<b>1500</b>	<b>30</b>	<b>50</b>	<b>75</b>
		<b>25</b>	<b>60</b>	<b>90</b>
		<b>24</b>	<b>62.5</b>	<b>94</b>
<b>Manicuring</b>	<b>600</b>	<b>30</b>	<b>20</b>	<b>30</b>
		<b>25</b>	<b>24</b>	<b>36</b>
		<b>24</b>	<b>25</b>	<b>38</b>
<b>Instructor Training</b>	<b>600</b>	<b>30</b>	<b>20</b>	<b>30</b>
		<b>25</b>	<b>24</b>	<b>36</b>
		<b>24</b>	<b>25</b>	<b>38</b>

# Manicuring

## Work-based Plan

Our institution assists students in academic, career-technical, economic and social development. There is a responsibility to the school, to the community and to industry that must be considered when accepting students into this on-the-job learning opportunity.

Clinical Practicum, work-based experiences, such as clinical, and practicum are an integral part of most licensing programs. Students are required to participate in administering direct client contact under the guidance of an instructor as well as some observational experiences. Students are assessed in their knowledge, skills and work habits while participating in these work-based experiences.

## Testing Policy

Students must earn a minimum of 70% on all phases of training.

The testing process is not formulated to intimidate any student. Its only purpose is for evaluation and to assure a student's best performance at the state board examination and as a licensed manicurist.

## Periodic Testing

**Purpose:** To evaluate the student's progress after a scheduled class

**Example:** Manicuring, Nail Disorders

**Grading:** All grades are recorded on our monthly report card. Students attend all classes at least twice in a 600-hour term. The student should show improvement upon the second scheduled class.

**Absence:** A student absent on a scheduled testing day has 3 working days to make up the test or their return to school.

## **Louisiana State Board of Cosmetology Manicuring Exam Procedure**

- Student has a minimum of 600 hours recorded with the board
- Application/fees mailed to the office of the board
- Contractual document mailed to the office of the board

The student's application is mailed to the Board for the first available test date. We cannot request a particular date; you will be scheduled for the first available date.

The Louisiana State Board of Cosmetology requires a "10 working day" clearance to be scheduled for the exam.

- Students may begin preparing for the practical exam; practicing is allowed daily from 1 p.m.—4 p.m. Students must be in proper uniform.

### **Requirements for testing:**

- Clearance papers (obtained from school)
- Driver's license/ID
- Original Social Security Card
- Students must be in complete proper uniform; black pants/black top; black or white socks; solid white enclosed leather shoes
- Student must bring all manicure implements and supplies necessary for the practical exam. Refer to the State Board Score Sheet in this book
- Cover the school's name on your kit

### **Note:**

- If you are scheduled for testing and do not show up, the Board will charge for rescheduling your exam. The fee is \$25.00.

### **Reminder:**

- After testing the Board asks that students DO NOT call their office for test scores.

Test results will be emailed to the school as soon as they are received.

- The Board does not issue an official score, only a pass/fail notification.
- You may request your test score from the Board in writing.
- In the event the student fails any portion of the practical exam, the school will be notified via email.
- The student is responsible for the \$25 retake fee assessed by the board.

The student will submit the retake fee to the school for processing. The school will mail the testing exam & application/fees.

- When the retake test date is scheduled, the student will be notified of the new test date.
- We strongly advise that you attend school to practice! Students must be in proper uniform.

### **Graduation Day:**

- The student will receive a "South Louisiana Beauty College" diploma for their successful completion of the manicuring course.
- Graduation is held on Wednesday.
- Your family members/friends may attend