

APPLICATION FOR EMPLOYMENT

Please note that in order for an application to be considered for employment, this application must be filled out completely. Any questions should be directed to a representative of the Personnel Department.

[Empty rectangular box for name and contact information]

Name (Last, First, Middle Social Security Number Phone # to reached

[Empty rectangular box for address]

Address (Number, Street, City, State, Zip How did you hear of us?

Are you over the age of 18?

Are you a U.S. Citizen?

If not a U.S. Citizen, give visa number.

Yes No

Yes No

[Empty rectangular box for visa number]

If you are applying for a position which requires access to an automobile to perform duties, complete the following section:

Car available

Yes No

[Empty rectangular box for car information]

Driver's License Number State Auto Tag Number State

Auto Insurance

Yes No

[Empty rectangular box for auto insurance information]

Carrier Policy Number

EMPLOYMENT DESIRED

[Empty rectangular box for employment desired information]

Position Applying

When can you report for work?

Hourly wage expected

Check Desired Work Classification:

Full Time

Part Time

Temporary (how long):

[Empty rectangular box for temporary duration]

[Empty rectangular box for days and hours you can work]

Days you can work

Hours you can work

EDUCATION

Name of School

Location

Year Completed

Graduate

[Empty rectangular box for school name and location]

9 10 11 12

Yes No

Year:

[Empty rectangular box for graduation year]

High School

1 2 3 4
 Yes No

Year:

College or University

Year:

Business, Technical or Other Training

Are you currently studying? Yes No If yes what and where:

Do you plan to return to school? Yes No

.....

If applying for a professional licensed position:

Name or Professional License
State and License Number

Professional Liability Insurance? Yes No

Carrier Name
Amount or Coverage

.....

FORMER EMPLOYERS

GIVE INFORMATION REGARDING ALL PREVIOUS EMPLOYMENT – INCLUDING MILITARY SERVICE (Starting with Present Employment)

	Name and address of CO.	Dates From To	Job Duties	Name, Number of Supervisor	Hourly Wage	Reason Leaving
1.						
2.						
3.						

CARE HEALTH SERVICES, INC.

TO: ALL APPLICANTS AND EMPLOYEES OF CARE HEALTH SERVICES, INC.

Effective July 1, 2008, the Agency for Health Care Administration (AHCA) has amended the Home Health Agency State Law.

Home Health Agencies may not employ:

1. a case manager, discharge planner, facility-based staff member, or 3rd party vendor who is involved in the discharge-planning process of a facility [hospital, ambulatory-surgical center, nursing home, home health agency, nurse registry or hospice] from whom the home health agency receives referrals.
2. a member of a physician's office staff or a member of the physician's immediate family, *if* the home health agency has received a patient referral in the preceding 12 months from the physician or his office.

Immediate family means: husband or wife; birth or adoptive parent, child or sibling; a step-parent, step-child, step-brother, or step-sister; father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law; grandparent or grandchild; or a spouse of a grandparent or grandchild.

Please read and sign the following:

I have read and understand the foregoing and I have no physician family members nor do I work in any capacity as outlined above. I will inform Care Health services, Inc. if I become a member of a physician's office staff or immediate family or if I become a case manager, discharge planner, facility-based staff member or 3rd party vendor who is involved in the discharge planning process of a facility form whom Care Health Services, inc. receives referrals.

Please print

Date

Signature

APPLICANT NOTICE

This is a notice to all potential employees of CARE HEALTH SERVICES.

Unless you are hired for a full time position we do not provide full time employment and do not guarantee 40 hours of employment to any of our roster staff. All roster staff are considered part time employees. If you have accepted an assignment, we expect you to fulfill your obligation or contact the office at least 4 hours before you cancel. A **NO SHOW** or **FAILURE TO NOTIFY TIMELY** of your absence is a reason for immediate termination without further notice from this agency and may include a financial responsibility for you.

We are pleased to advise you that CARE HEALTH SERVICES is a **DRUG-FREE WORKPLACE**. As a condition of employment with our Agency we require a pre-employment drug screen and intermittent drug screening at the discretion of the Agency. Should any pre-employment applicant have a positive drug test, that applicant will not be eligible for employment with CARE HEALTH SERVICES.

CARE HEALTH SERVICES will investigate any and all complaints from our clients regarding theft of personal property that may involve employees of this Agency. Upon receipt of a complaint of theft, the client will contact the local law enforcement agency and file a report for investigation. Should the investigation reveal that an employee of the Agency was involved in the theft, immediate termination from the company will occur and the State authorities relevant to licensure and certification notified and may result in loss of employment status in health care.

I have read and fully understand and agree to the above statements.

DATE

APPLICANT SIGNATURE

INTERVIEWER SIGNATURE

**CARE HEALTH SERVICES, INC.
NOTICE TO PRE-EMPLOYMENT APPLICANT
CONSUMER CREDIT REPORT DISCLOSURE**

Please be advised that as a part of the screening for employment with CARE HEALTH SERVICES the Agency will request a consumer credit report from a national consumer reporting agency.

Such a report is authorized by the Federal Fair Credit Reporting Act (FRCA) and may be used by an employer as a tool for screening applicants.

Before taking any adverse actions based in whole or in part on the consumer report CARE HEALTH SERVICES will provide you with a copy of the report as well as a copy of a written summary of the consumer's rights as prescribed by the FRCA.

AUTHORIZATION BY APPLICANT TO PULL CREDIT

As a consideration for employment with CARE HEALTH SERVICES, I understand that a consumer credit report will be furnished to CARE HEALTH SERVICES and I hereby agree and authorize it as a part of the required screening by the Agency.

DATE

APPLICANT'S SIGNATURE

DATE

PERSONNEL ASSISTANT

Care Health Services, Inc.

Provide one work OR one Personal Reference
(USE NO FAMILY MEMBERS)

REDI-NURSE
A VISITING REDI-NURSE
155 SW Port St. Lucie Blvd.
Port St. Lucie FL 34984
772-335-1229

REDI-NURSE
A VISITING REDI-NURSE
1800 Forest Hill Blvd. Ste. B-1
West Palm Beach FL 33406
561-433-8800

Name: _____

Phone: _____

REFERENCE REQUEST

I have applied for employment with Care Health Services, Inc. I authorize them to collect any information concerning my qualifications and past performance. I also authorize and request that you reply to the questions below. I hereby release you from any and all liability in supplying any information regarding my employment with you.

Thank you for your assistance.

Applicant signature

Date

Applicant Name: _____ Social Security Number: _____

Maiden Name: (if used for prior employment): _____ Position applied for: _____

To Be Completed By Previous Employer:

Mail

Phone

Fax

Position held: _____ Dates from: _____ to _____

Reason for leaving: _____

Would you rehire: Yes No If no, why not? _____

Please Circle Appropriate Rating

	Above	Satisfactory			Below	Comments
	Average				Average	
Punctuality & Attendance	5	4	3	2	1	
Appearance (Grooming)	5	4	3	2	1	
Honesty	5	4	3	2	1	
Judgement	5	4	3	2	1	
Job Knowledge	5	4	3	2	1	
Performance of Duties	5	4	3	2	1	
Organization of Time	5	4	3	2	1	
Ability to Accept Direction	5	4	3	2	1	
Compatibility with Coworkers	5	4	3	2	1	

Additional Comments:

Information Supplied by: _____ Title: _____

Information Obtained by: _____ Title: _____

Date: _____

Care Health Services, Inc.

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