

UNLIMITED COSMETOLOGY SCHOOL is seeking a
**PART-TIME INSTRUCTOR/SUBSTITUTE
INSTRUCTOR**

QUALIFICATIONS:

Include, but not limited to the following: Have a current unexpired cosmetology instructor license for the state of Mississippi, have current twenty-four (24) hours of continuing education credits, minimum of two (2) years continuous cosmetology instructor experience. Knowledge of business, English, spelling, composition, and punctuation. Strong written, oral and interpersonal communication skills with demonstrated success in collaborating with diverse groups of employees, students and customers; able to demonstrate the highest levels of integrity and professionalism, demeanor and attitude; ability to work in an observation/coaching style environment; capable of prioritizing and accepting responsibility to work within deadlines; must have superior organizational/problem resolution skills; and excellent customer service skills. Must have solid computer software skills including Microsoft Office.

RESPONSIBILITIES:

Include, but are not limited to: Teaching and following the school's published curriculum; maintaining a thorough knowledge of the school's mission and educational objectives; organizing and preparing for each class presentation maintaining a thorough, accurate, and current knowledge of the subject matter taught; practicing active listening skills when interacting with students; gaining a working knowledge of the school's satisfactory academic progress policy, standards of conduct, practical course requirement, grading policies, criteria, and state regulations; and, monitoring and fairly enforcing the school's policies standards of conduct and state regulations.

SALARY:

Salary depending on experience.

CLOSING DATES:

Open until filled

APPLICATION:

Send resumes and three (3) letters of reference to:

Ms. Carlene E. Daniels, Owner
Unlimited Cosmetology School
102 Broad Street
Hattiesburg, MS 39401
(601) 336-7256

Or e-mail resume to: unlimitedcosmetologyschool@aol.com

**UNLIMITED COSMETOLOGY SCHOOL IS AN
EQUAL OPPORTUNITY EMPLOYER**